

Tools for Schools - Indoor Air Quality

Follow-up Action Plan for District Maintenance



Walter C. Young Middle

83 47% 380

Principal: Ms. Gale Petro

Walkthrough Date: 5/6/2004

Temp RH Co2
Outside Measurements

Assignment Member: Mark Dorsett

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
1001C	2	District Maintenance	Odor from carpeting.	Replace carpeting.
1014	3	District Maintenance	Carpeting is stained.	Remove carpet and install new tile floor.
127	1	District Maintenance	Moisture found in light fixture.	Maintenance to inspect for leak and repair as appropriate.
127	3	District Maintenance	Carpet is due for replacement and baseboards need to be replaced.	Maintenance to inspect and repair as appropriate.
161	2	District Maintenance	Ants were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
161	3	District Maintenance	Carpeting is stained.	Replace carpeting.
167P	1	District Maintenance	Condensation from A/C units is forming in light fixture and rusting.	Maintenance to inspect for leak and repair as appropriate and replace light fixtures.
207	2	District Maintenance	Pests were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
226	1	District Maintenance	Moldy smell identified.	Maintenance to inspect for leak and repair as appropriate.
228	2	District Maintenance	A/C does not regulate. No thermostat.	Maintenance needs to inspect HVAC for proper operation.
249CX	1	District Maintenance	Stained ceiling tiles.	Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.
274CV	1	District Maintenance	Condensation found in light fixtures.	Maintenance to inspect for roof leak and repair as appropriate.
274CV	3	District Maintenance	Carpeting is in need of replacement.	Replace carpeting.
332C	1	District Maintenance	Roof is leaking.	Maintenance to inspect for roof leak and repair as appropriate.
332C	2	District Maintenance	Tackable board on walls.	Remove tackable board on all walls in portable.
332C	2	District Maintenance	There are ant traps throughout the room.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
332C	3	District Maintenance	Carpeting is in need of replacement.	Replace carpeting.
344VE	1	District Maintenance	Musty smell. Door leaks when it rains.	Maintenance to inspect for leak and repair as appropriate.
386	1	District Maintenance	Noticed odors. Possible carpet odors. Window leaks.	Maintenance to inspect for leak and repair as appropriate.

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
442	1	District Maintenance	Roof leak. Window also needs to be repaired.	Maintenance to inspect for roof leak and window leak and repair as appropriate.
442	2	District Maintenance	Odor in restrooms.	Maintenance needs to establish work order to inspect the fresh air intake vents of this ventilation unit. Take appropriate action based on inspection.
442	2	District Maintenance	Pests noticed around window area.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
442	3	District Maintenance	Corner bend in media main entrance needs repair.	Maintenance to inspect and repair as appropriate.
507	1	District Maintenance	Too cold and leaking. Drain pan clogged.	Maintenance needs to inspect HVAC for proper operation.
510A/511	1	District Maintenance	Replace ceiling tiles around units. Replace tiles in closet that have visible mold. Remove carpet and replace door swing.	Maintenance to inspect for leak and repair as appropriate and replace ceiling tiles. Remove carpet and install new tile floor.
513	1	District Maintenance	Small sinks stopped up around counters.	Maintenance to inspect and repair as appropriate.
513	1	District Maintenance	Roof leaks.	Maintenance to inspect for roof leak and repair as appropriate and replace ceiling tiles.
513	2	District Maintenance	Ants on window sills.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
514	1	District Maintenance	Sink is leaking.	Maintenance to inspect for leak and repair as appropriate.
615C	1	District Maintenance	Visible mold on wall under A/C.	Maintenance to inspect for leak and repair as appropriate.
615C	2	District Maintenance	Window operators not working.	Maintenance to inspect and repair as appropriate.
65N	1	District Maintenance	Roof leak and water coming through door (door is swollen).	Maintenance to inspect for roof leak and repair as appropriate.
712	1	District Maintenance	A/C leaks all the time.	Maintenance to inspect for leak and repair as appropriate.
712	2	District Maintenance	Ventilation is working properly. However, may need to introduce more fresh air.	Maintenance needs to establish work order to inspect the fresh air intake vents of this ventilation unit. Take appropriate action based on inspection.
714	2	District Maintenance	Teacher reported sometimes room is too cold or too hot.	Maintenance needs to inspect HVAC for proper operation.
803	2	District Maintenance	Teacher reported the room is generally too cold. Has to turn unit off and on to keep comfortable.	Maintenance needs to inspect HVAC for proper operation.
912	1	District Maintenance	Fiberglass from ceiling replacement needs to be cleaned up.	Maintenance to inspect and clean as appropriate.
912	2	District Maintenance	Teacher has to adjust A/C controls.	Maintenance needs to inspect HVAC for proper operation.
912	2	District Maintenance	Ants were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
921	3	District Maintenance	Teacher reported the room is generally too cold. Temperature was within recommended range. A/C is loud and panel is difficult to open.	Maintenance to inspect and repair as appropriate.

Room	Priority	Responsible	Assessment Comments	Recommended Corrective Action
922	3	District Maintenance	Carpeting needs to be replaced.	Replace carpeting.
925	3	District Maintenance	A/C too loud.	Maintenance to inspect and repair as appropriate.
932/932A	3	District Maintenance	Carpeting is stained.	Replace carpeting.
933	2	District Maintenance	Ants noticed on teacher's desk.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
933	3	District Maintenance	Temperature was within acceptable range at time of assessment. However, A/C controls need to be checked.	Maintenance to inspect and repair as appropriate.
934	3	District Maintenance	Ceiling tiles need to be replaced and carpet needs to be replaced with tiles.	Remove carpet and install new tile floor. Replace ceiling tiles.
979P	1	District Maintenance	Possible roof leak.	Maintenance to inspect for roof leak and repair as appropriate.
97C	1	District Maintenance	Temperature was within acceptable range at time of assessment. However, A/C does not appear to be working properly.	Maintenance needs to inspect HVAC for proper operation.
97C	2	District Maintenance	Ants were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
97C	2	District Maintenance	Fresh air damper is broken.	Maintenance to inspect and repair as appropriate.
97C	3	District Maintenance	Carpeting is due for replacement.	Replace carpeting.
98C	1	District Maintenance	Moisture on lights close to A/C unit.	Maintenance to inspect and repair as appropriate.
98C	2	District Maintenance	Ants were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
P-11	2	District Maintenance	Ants were found.	Maintenance needs to establish work order to inspect room for pests and implement appropriate corrective action.
P-12	3	District Maintenance	Carpeting needs to be replaced. Roof has been repaired and the ceiling is new.	Remove carpet and install new tile floor.
P-16	2	District Maintenance	More fresh air is required.	Adjust fresh air damper.
P-16	3	District Maintenance	Carpeting needs to be replaced.	Replace carpeting.
P-16	3	District Maintenance	Ceiling grit is rusted by wall unit A/C.	Maintenance to inspect and repair as appropriate.
P-17	3	District Maintenance	Carpeting needs to be replaced. Also behind the bulletin board on south wall needs to be checked.	Maintenance to inspect and repair as appropriate.
P-6	2	District Maintenance	The humidity was 48% at the time of assessment. The desired humidity level is below 60%. However, fresh air damper is broken.	Maintenance to inspect and repair as appropriate.